25.5x11 Tri-fold
Folds to 8.5x11
Actual Size is 25.4375x11

**Place this template in a separate layer
in your layout program and delete or turn off
before sending/exporting your file.**

**To use this template for the inside
of your print project, flip it horizontally.**

Inside Panel
(this panel is 1/16" smaller than front and back panels)
8.4375" wide

Outside Back Panel
8.5" wide

Outside Front Panel
8.5" wide

fold

fold

Bleed
For borderless edges, extend images, photos and/or solid background colors 1/8" beyond the edge of the page. This area (yellow) will be trimmed during the finishing process. It should not contain any information you intend to be seen or read.

Margin
For best results keep text and images that must be seen and read at least 1/8" from edge of page.

Copy margins
We recommend keeping copy 1/8" in from fold lines in most cases.

Trim
Edge of page.